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## Welcome to Foundation Year Extended Program

06 January 2025

**Monash ID:** <<Person\_ID>>

**Course Code:** 3622

**Course Name:** Monash University Foundation Year - Extended

Dear <<First Name>> <<Last Name>>,

Welcome to Monash College!

Your Foundation Year classes start on **Monday 3 March 2025**. We are delighted you are starting your Monash journey with Monash University Foundation Year. We look forward to meeting you.

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## Get ready!

Now, go to [Monash College Get Ready website](#) to:

1. Set up your Monash account.
2. Select the right subjects.
3. Successfully enrol in your subjects before joining the Orientation program
4. Once you complete your enrolment via the Web Enrolment System, you will be able to access your class timetable after 9:00pm, Friday 28 February 2025. Further details will be provided in your Monash email.

Monash  
AccountSubject  
SelectionOnline  
EnrolmentFirst day of  
classClass  
Timetable

Orientation

[Click here to start your journey](#)

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## Do you have a student visa?

YES

[CLICK HERE TO ENROL NOW](#)

NO

[NO ACTION REQUIRED](#)

*\*Once you have the student visa granted, you can continue with the enrolment steps below*

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## Quick tips to select the right units (subjects)

1. Select the units according to the [Semester 1, 2025 Units offered](#).
2. Read the [Unit Guide](#) to find if there's any pre-requisites of your selected units.
3. Enrol\* into 2 (two) units **Extended: English Unit (MUF1011) & Extended: Ideas and Communications (MUF1021)** as they are compulsory units.
4. The other 2 units will be selected by the Student Administration team based on your Destination Degree.
5. Finalise your unit enrolment via [Web Enrolment System](#).

*\*If you have changed your Destination Degree since your initial offer, please let us know during your first day at orientation.*

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## IT Support

If you are having difficulties with setting up or accessing your Monash account, password, OKTA or with VPN/Zoom, please visit [eSolutions](#) or contact them by phone or email.

- **Email:** [servicedesk@monash.edu](mailto:servicedesk@monash.edu)
- **Phone:** +61 3 9903 2777

Student Admin is unable to reset passwords.

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## Orientation week program

**Dates:** Monday, 24 February - Tuesday, 25 February 2025

**Location:** On-campus at 750 Collins Street, Docklands, VIC 3008, Australia

**Attendance:** Compulsory

Orientation is an exciting, informative, and fun-filled program designed to prepare you for success in your studies

Once you have successfully enrolled via [Web Enrolment System](#), we will send you an **invitation to the Orientation** to your Monash email account one week before the Orientation starts. Please ensure you check your Monash email inbox frequently.

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## It is important that you enrol on time

- Complete your enrolment by **Wednesday, 26 February 2025**.
- If there are exceptional circumstances that prevent you from enrolling by **Friday 28 February 2025**, please email [latereg@monash.edu](mailto:latereg@monash.edu) regarding your situation. Please note that late enrolment is subject to approval and is not guaranteed.

**In your email, include:**

1. Your first and last name and Monash student ID number.
2. An explanation of why you cannot complete your enrolment on time.
3. Expected date you will enrol for your Foundation Year course.

If you cannot enrol for this semester and may wish to consider deferring your studies. Please contact [scenquiries@monash.edu](mailto:scenquiries@monash.edu) to discuss your deferment.

If you have any questions or experience any issues, please feel free to contact us via email [student.admin@monashcollege.edu.au](mailto:student.admin@monashcollege.edu.au).

Student Administration  
Monash College



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