

Conditional CoE Guide for Representatives Mid Year 2026 Undergraduate Programs

The University of Melbourne (Australian University) PRV12150 / CRICOS 00116K



International undergraduate applicants completing an approved international qualification and applying for the Mid Year 2026 intake may be eligible for a conditional COE. Authorised education agents are required to determine if the following eligibility criteria are met.

Conditional COE

- The applicant has received a conditional offer for the Mid Year 2026 intake and final/most recent semester results to meet the offer conditions will be released after 30 April 2026.
- The applicant has already met the English language requirements.
- The applicant has satisfied the relevant course prerequisites.
- If SAT/ACT/AP requirement applies, the applicant has achieved the minimum SAT, ACT or AP aggregate score required for the course they are applying to. For verification purposes, these results must be released directly to the University of Melbourne by using the SAT or AP institution code of 9015, or ACT institution code of 1830.
- The applicant's results to date are at the required minimum for a conditional COE request:

Grading scale	Minimum score required for Conditional COE request
WAM out of 100%	At least 2% higher than the required WAM stated in the offer letter
GPA out of 4	At least 0.08 higher than the required GPA stated in the offer letter
GPA out of 5	At least 0.1 higher than the required GPA stated in the offer letter
GPA out of 10	At least 0.2 higher than the required GPA stated in the offer letter

Process

1. The authorised education representative uploads the applicant's or most recent transcript, evidence of English language proficiency, official SAT, ACT, or AP report, and evidence of meeting the course prerequisites to the application portal.
2. The authorised education representative uploads the signed and completed Conditional COE Checklist.
3. The University assesses eligibility and issues a conditional COE offer if criteria are met.
4. The applicant submits the tuition fee deposit and OSHC payment and completes the acceptance agreement in the Acceptance Portal by the indicated offer lapse date.
5. Final results and evidence of course completion must be uploaded to the application portal by the key submission date.

Key submission dates

- 1. Submit checklist, most recent transcript and SAT/ACT/AP (if applicable): 30 April 2026**
- 2. Complete Acceptance Agreement and payment: by the lapse date of the Conditional COE offer**
- 3. Submit final Year 12 transcript and High School Graduation Certificate: 11 July 2026**